

# SPECIAL ECONOMIC ZONES APPLICATION

## SEZ APPLICATION CONDITIONS

Applicants intending to invest within Special Economic Zones under TISEZA are required to comply with the following conditions:

Free land access/Lease hold at Bagamoyo, Kwala, Nala and Buzwagi Special Economic Zones upon compliance with the Commencement of factory operations within 12 months from the date of Signing Lease Agreement, creation of at least 100 direct payroll jobs, and payment of a service fee of USD 0.5 per M2 per Annum.

## SEZ APPLICATION PROCEDURE

All applications must be accompanied by copies of the following documents:

i. Memorandum and Articles of Association (MEMAT)

ii. Certificate of Incorporation / Registration

iii. Business Plan or Feasibility Study

iv. Evidence of financing for the proposed project

v. Copy of Tax Identification Number (TIN)

vi. Project Design / Master Plan

vii. Evidence of payment of the SEZ application fee (**USD 1,000** receipt)

viii. Evidence of funds for the project, in the form of six (6) months' bank statements, demonstrating a minimum financial capacity as follows:

- In case of Foreign Investors, at least **25%** of the Minimum threshold of 1.5 Billion Tanzania Shillings equivalent to **USD 500,000**; and
- In case of Local/Domestic Investors, at least **25%** of the minimum threshold of 150 Tanzania Shillings equivalent to **USD 50,000**.

**N.B;** Further assessment of the applicant's financial capacity shall be conducted in accordance with the total value and nature of the proposed project.

## SUBMISSION OF APPLICATIONS

All applications and supporting documents should be submitted through the following address:

The Director General,  
Tanzania Investment and Special Economic Zones Authority (TISEZA),  
P. O. Box 938,  
Dar Es Salaam.

**Applications may be submitted either physically at the TISEZA Headquarters located at the Shaban Robert Street or electronically via email at: [info@tiseza.go.tz](mailto:info@tiseza.go.tz)**

# PROCEDURE FOR APPLICATION OF EPZ LICENSE

## CONDITIONS

1. An EPZ/SEZ company has to be a new company registered specifically for EPZ/SEZ operations. (Not existing company which is already paying taxes)
2. EPZ is for manufacturing or processing for export.
3. Plan to export at least 80% of your annual production (EPZ scheme)
4. Plan to export goods worth at least US\$500,000 annually (EPZ scheme)
5. Invest at least US\$ 500,000 for foreigner and at least US\$ 100,000 for local.

## APPLICATION PROCEDURE

The application starts with registration on EPZA business facilitation portal ([bfportal.epza.go.tz](http://bfportal.epza.go.tz)) and then fill in your company and project info.

1. Sign up
2. Get a link in your registered email inbox
3. Log in
4. Initiate application
5. Attach documents
6. Pay fees
7. Submit

## DOCUMENTS TO SUBMIT:

1. Memorandum and article of association
2. Certificate of Incorporation
3. Business plan & work plan
4. Tax Identification Number Certificate
5. Environmental Impact Assessment certificate
6. Bank letter in favor of your Company
7. Title deed/lease agreement

## FEES:

1. Developer's License US\$ 1000 application fee +US\$ 6000 license for 2 years
2. Operator's License US\$1000 application + US\$2000 license for 1 years period.

